



## City Council Meeting Minutes

August 21, 2017

7:00 PM

1. **Call Meeting to Order:** Mayor Peterson called the meeting to order at 7:03 pm.
2. **Declare Quorum / Pledge:** Mayor Peterson declared a quorum as three (3) of the four (4) Council members were present.
3. **Approve August 7<sup>th</sup> Minutes:** motion by Councilman Koerselman to approve the August 7<sup>th</sup> Minutes, second by Councilman Fenelon.
4. **Approve Consent Agenda – Vendor Invoices:** motion by Councilman Koerselman to approve the consent agenda, second by Councilwoman May.
5. **Public Hearing – Gary Vandrovec:** discussion by the Council on whether representatives of the City should be authorized to abate the nuisances on Mr. Vandrovec's properties. Motion by Councilman Fenelon to proceed with abatement of nuisances on Mr. Vandrovec's properties, second by Councilman Koerselman. Adam Carpenter will schedule abatement with pre-approved towing companies to proceed with abatement on Monday, August 28, 2017.
6. **Ohnstad Twichell:** no agenda items.
7. **Interstate Engineering:**
  - a. Mr. Dalhman presented the monthly progress report with a few action items from the Council.
  - b. **Water and Sewer Improvement District No. 2016-2(Arrowwood 2<sup>nd</sup> Addition):** change order to increase the cost of the project by \$15,315.60; motion by Councilman Fenelon to approve the change order, second by Councilwoman May, all Council members present voted "yes".
  - c. **Street Improvement District No. 2015-3 (73<sup>rd</sup> Paving):** change order to decrease the cost of construction by \$8,071.90; motion by Councilwoman May to approve the change order, second by Councilman Koerselman, all Council members present voted "yes".
  - d. **76<sup>th</sup> Avenue Ditch Cleanout Project:** change order to hydro mulch resident's property; motion by Councilman Fenelon to approve the change order, second by Councilwoman May, all Council members present voted "yes".

- e. ***Comprehensive Plan:*** general discussion regarding Interstate Engineering's proposal to develop a Comprehensive Plan for the City; tabled until September 11, 2017 City Council meeting to determine how the City will fund the proposal.

**8. Portfolio Reports:**

- a. ***Councilwoman May:***
  - i. Discussion regarding the successes of Bean Days.
- b. ***Councilman Fenelon:***
  - i. Discussion regarding property located near the City shop that the City was interested in purchasing; outbid by All American Plumbing.
  - ii. Discussion regarding the assistant City Auditor position being narrowed down to three (3) candidates.
- c. ***Councilman Koerselman:***
  - i. Discussion regarding the Planning Commission developing a large map illustrating potential future streets in the City.
  - ii. Discussion regarding Prairie Design's consulting services.
- d. ***Mayor Peterson:***
  - i. Discussion regarding attendance at the ND League of Cities.
  - ii. Discussion regarding a meeting with Hali Durand (Cass County) to update the City's addressing system.
  - iii. Discussion regarding a meeting with Apple Orchard residents and possible annexation into the City.
- e. ***Councilman Schmidt:***
  - i. Absent

**9. Perry Ronning:**

- a. Discussion regarding Building Code Effectiveness Grading Schedule and its impact on insurance rates in the City. Grading schedule must be completed before the September 11, 2017 City Council meeting.
- b. Discussion regarding a revised zoning map for the City.
- c. Discussion regarding revisions to the City's addressing system with the County.

d. Discussion regarding Doug & Chuck Christianson signing an easement on Thursday, August 24, 2017 for the SSL Project.

**10. Ben / Adam:** nothing to report.

**11. Auditor:** absent.

**12. Adjourn:** the meeting adjourned at 8:13 pm; motion by Councilman Fenelon, second by Councilman Koerselman.

**Mayor / Council Members Present:**

- Mayor Kory Peterson
- Councilman John Koerselman
- Councilman David Fenelon
- Councilwoman Sharon May

**Others Present:**

- Damon DeVillers, City Engineer
- Jim Dahlman, Assistant City Engineer
- Perry Ronning, Building Code Administrator
- Adam Carpenter, Public Works Department
- Lukas Croaker, Assistant City Attorney