

The Horace City Council met on **December 4th, 2017** at 7:02 pm at City Hall. Those present were Kory Peterson, John Koerselman, Dave Fenelon, Sharon May, and Bryan Schmidt.

The Pledge of Allegiance was recited.

Mayor Peterson called the meeting to order.

The minutes from November 20th, 2017 was approved by first motion John and second motion by Bryan; all in favor.

The Consent Agenda was approved with retrieving the invoice from Prairie Design; was approved by first motion Bryan and second motion by Sharon; all in favor.

The Regular Agenda was approved with modifications and additions, to add Zoning Amendment under Ohnstad Twichell; was approved by first motion John and second motion Dave; all in favor.

Law Enforcement Report: October had 87 calls of service, thefts – 2 stolen vehicles, make sure your car is locked/while running or when warming up; theft toward construction trailers. Events on main street to make sure people can get through.

November had 69 calls of service. Complaint for noise ordinance.

This will be Cole's last meeting.

Jason Benson – Cass County Engineer

- Diversion Report – 3 different options
- Dam Alignments – 4 options for the water to flow (colored map)
- The meetings have been the Governors meeting including their task force, it hasn't been a public meeting. To get Horace's word in, go to Governor's office.
- Countywide update – transportation survey on website (already on our website)

Al Nielsen – Resident of Horace

- Cass County Water Board Maintenance
 - Chairman for Woodland Acres
 - Has tried to solve this situation 8 weeks ago – assured Park Board would have the problem take care of,
 - Pump structure to the Sheyenne on 68th ave and Sunnyside St – it's a mess and continues to get messier.
 - City of Horace gets paid to take care of this pump structure. Structure is an Eye sore.
 - Lukas found that the City has a contract from 2002 that the city is responsible for this area and will go over during his time.

Jack Dwyer

- Lost River Park Improvements and Special Assessment Presentation and Discussion
 - Playground equipment – Lost River = 4,781,832.35
 - City of Horace Bond = 5,645,000
 - 863,000 = remaining that is not allocated
 - Who's responsible for carrying costs for bond fund not utilized?

- Change order #2 = 115,217.91 which adds phase 1 bike path, temp parking, playground sidewalk for Phase 1 park = improving by 183,000
- Approx 2500/lot for park improvements
- John would like to know what the overlay would cost? Roughly 125K
- City council thinks that Park District should be in the meeting
- Jack would like the City Council to direct your lawyer and engineer to let us know what papers/docs to have to go forward with this park.
- Jack is meeting with the Park Board on the 19th, meet back here in a month?

Ohnstad Twichell:

- All American Property
 - **Zoning Amendment** – originally was on Nov 20th Agenda and was tabled until this meeting, after P&Z had their meeting. Property discrepancy, applicant applied for C3. This has been approved by first motion John and second motion by Dave; all in favor.
 - **Conditional Use Permit** – 3 Conditional Use Permit conditions include:
 - Eight-foot privacy fence installed, in accordance with City ordinances, on the north and east side of the property to provide a buffer for residents located east of the property.
 - Twenty-foot zone, measured from the east property line, prohibiting the parking/storing of vehicles, equipment, and any other materials.
 - Install an entrance/driveway on the south end of the property if/when the proposed truck route is constructed on 8th Avenue and ..
 - We will add a 4th condition being – Use of the property is limited to that of a plumbing shop and yard as listed under the conditional uses in C3 General Commercial District. Approved by first motion Dave and second motion by Bryan; all but Sharon are in favor.

Approved by first motion Dave and second motion by Bryan; all but Sharon are in favor.
 - **Variance** – 200 feet away from Residential – without a variance you cannot have a conditional use permit. Approved by first motion John and second motion by Dave 2nd, all but Sharon are in favor.
- Lost River 4th Addition Rezone
 - Rezone – second reading – 3 lots, 4th is changing from R2 to R6. Approved by first motion John and second motion by Sharon; all in favor.
- Cass Rural Water Users District
 - Water Purchase Agreement – Visto Industrial Clause, added C6 on Page 3. Approved by first motion Bryan and second motion by John; all in favor.
- SE Cass Water Resource District
 - Assignment Agreement – Agreement from 2001, bonds were paid off in 2013. Assessment – is there anything that needs to be done of it? Have Jim, do an

assessment. Jim, Lukas, and Bryan to meet with SE Cass Water to see where this money is being put.

Interstate Engineering:

- Monthly Project Status Report
- Improvement District No. 2017-01 – Progressive Estimate No. 1 – 20% complete, partial payment received.
- Improvement District 2017-01 – Change Order No. 6 – Fence deduction on Lost River, net deduct of 6879.49; approved by first motion Dave and second motion by John; all in favor.
- TA Program Grant – continuation bike trail for County Road 17, up to 76th ave.

Portfolio Reports:

- John – No report
- Dave – Late next week will post the position of City Administrator.
- Sharon – No report
- Bryan – No report
- Kory – Christmas Cards for City Staff has been \$200 per employee. Approved by first motion Dave and second motion by Sharon; all in favor.

Auditor - No Report

Meeting was adjourned at 10:25pm by first motion John.

Kory Peterson, Mayor

Vance Kemmer, Auditor