



Horace City Council Meeting Minutes

The Horace City Council met on **January 2nd, 2018** at 7:02 pm at City Hall. Those present were Kory Peterson, John Koerselman, Sharon May, and Bryan Schmidt.

The Pledge of Allegiance was recited.

Mayor Peterson called the meeting to order.

The Minutes from December 18th, 2017 with an addition for Terra Gardens to be tabled and will be to be determined was approved by first motion Bryan and second motion John.

The Consent Agenda was approved by first motion John and second motion by Sharon; all in favor.

The Regular Agenda was approved by first motion Bryan and second motion by Sharon.

Jesse Castle (Sheriff)

Monthly update – experienced 59 calls for service. There was an increase in crashes and traffic related issues. Most of these appeared to be a result of the weather and icy roads. Kory requested a report of 2017 to see if DUI's has increased, Jesse will get this to Kory. Introduced Lindsey who will be one of the new sheriff's in town.

Jason Benson

December 11th was the last governor task force meeting which focused on the alignment shifts and changes. The Technical Team (3 members from DNR and 3 members from the Diversion) look at the modifications of the current plan.

Orange Line – East of highway 75 is the Eastern Tie-Back and this is the current design. The additional flows through town came to an agreement at 37 feet. The purple line on the map is the Western Tie-Back and the purpose for this option would be extreme flooding. There is 8,000 acres that will permanently be affected, out of the 8,000; 400 acres are in Minnesota and 7,600 acres are in North Dakota. DNR option 7A alone would not be enough, it would need to be a combination of two or more options. The Diversion will cost 2.2 billion dollars.

The City Council would like Jason Benson to let the task force know to start thinking about people rather than just acreage. The City Council would also like to meet with the Task Force, get more involved, and have our voices heard. We will be sending a follow-up letter to DNR. Jason will contact Kory to get the special meeting lined up with Task Force.

Ohnstad Twichell:

Holmen's Subdivision Assignment Agreement



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- Financial information from SE Cass WRD – there is \$21,763.78 left over from this Project and is sitting in an account with the Cass County Auditor’s office. Lukas will contact Cass County to see if the City of Horace could get this money back.

Municipal Judge

- General discussion – I will let Kory go over this during his time.

Interstate Engineering:

Project Status Report was shared.

Recreational Trails Program FY 2019 Grant Application is due Jan 31st is due. Sharon and Jim will get together to complete the application.

Warren Pribbenow sanitary sewer service – Fiberglass strands/fibers object stuck in line. The Contractor and Subcontractor want to make it right and volunteered to get with Warren to pay back/reimburse him for any expense paid out by him. This is still under warranty. It temporarily works for now, it’s been a problem since day 1, and Laney’s is shooting for April to get it fixed. Robotic Solutions will be doing periodic cleanings until can fix it

ND STREET Program – there are no State Highways through Horace.

Tax Exemption for Jack Dwyer’s property – the question is on annexation and if Jack and Samuelson’s have been annexed, and they both have. In order to get the tax abatement, they need to file in the year it has been completed, annexation doesn’t take place until the following February. Lukas will look into this and get back to us tomorrow.

Possibly look into and make a decision by March 31st to end the tax abatement?

John stated this is a good incentive to have for our city, he feels it should stay.

Sharon would like to know how many counties give the tax abatement?

Water Meter Update – when will the new rates be finalized?

Water Meter Provision for bulk user – this will need to be completed by next meeting.

Old plans/plats on the Sheyenne Tr Ct – Jim sat down with Adam to look over the old plan/plats. Sheyenne Tr. Ct. will be a bulk user and figuring out where to put the water pits is still in process

Certifications for Ben and Adam in January – they both know this is needed and it will be done this month.

Portfolio Reports:

- John:

New and future development

- Prairie Design – Bryan and I worked with them last summer
- What do we need to task Prairie Design and P&Z?

Development around new school - what kind of footage is there



We will need Jim to work on a document on how Water Meter #2 – what’s in place, what needs to be in place, the entire process. We will need to have a public meeting to go over the Water Meter process.

Phase 2 sewer line – task and get a plan out of what financially makes sense.

- Dave: No Report
- Sharon:

Bean Days Committee Meeting is January 11th at 7pm.

MetroCog - Michael Maddox was here last meeting, he emailed me back and is looking for who he should sit down and talk with about MetroCog. 76th ave is planned for this year. Michael heard a lot of interest about other projects the City Council had and would like to know what these projects are, since there’s money that MetroCog’s has, he would like to get together with someone from City Council. Can we send him our COMP Plan, give us a proposal from what he thinks from this plan? Sharon will send an email to follow-up with Michael.

Mayor for a Day Essay Contest will be in Horace Happenings and will be 3, 4, 5 grades.

Volunteer of the Year – we need to pick a day in March and the City could do it before the 2nd meeting of the month.

State of the Cities is coming up – the tables are booked, and we didn’t get invited.

Community Orchard Grant – this grant just came out, a lot of hoops to jump through, asked Jack if one of the corner lots could be donated to the city and use this grant for it.

- Bryan:

Water meter survey update and next steps - what are the next steps, could we get a planned-out cycle of what the project looks like right now and what is next and what follows. We need to build a plan to get this survey completed – Jim and Bryan will start together and go from there. Start the process on Thursday and get the surveys up and going.

Horace CIP review on Thursday this week – updating and reassessing, final draft by next meeting. My request is to review, update, and get done before next meeting

North Horace development connection to sewer survey

- Kory:

City Judge

- The city doesn’t have a judge currently, we need to get one. City is less than 5000, can pass the judge as being an attorney or have a law degree, 18 hours of CE’s, city provides reimbursement.
- Vance will look to see if there’s any past requirements that were already written.

Horace Beautification meeting” Jan 8 at 7pm here at City Hall. This event will be posted on Facebook as well.



City Strategy/Planning meeting” for Jan 24th at 7pm here at City Hall. Start talking about what needs to be done throughout the town out to 3 years and how to complete some of these and get them off the list.

Diversion Update - Jason updated us.

1. Auditor:

Dollar amount for the Meter – we need to come up with a dollar amount; 150,000 for 7 years – 50/50 Sales Tax and Usage Fee. Jim can email the form.

- a. Sent Kory and Brian the salary expense being allocated to the water and sewer GLs. There are two funds, Highway and Water/Sewer which the highway account has money in it while the water/sewer account has a negative amount. I think we could transfer money from the highway account to the water/sewer account to get it out of a negative amount due to these two accounts things should have been better allocated previously yet they will be now. I will come up with a number and present it to you all as this needs to be done to be able to get yearend completed.

Meeting adjourned at 9:18pm, approved by first motion John.

Kory Peterson, Mayor

Vance Kemmer, Auditor