



Horace City Council Meeting Minutes

The Horace City Council met on **July 16, 2018** at 6:30 pm at City Hall. Those present were John Koerselman, Kory Peterson, Chelsey Johnson, Bryan Schmidt. Dave Fenelon absent.

The Pledge of Allegiance was recited.

Mayor Peterson called the meeting to order.

The Regular Agenda was approved by first motion Bryan and second motion by Chelsey; motion carried.

The Consent Agenda – vendor invoices were approved by first motion Bryan and second motion by Chelsey; motion carried.

The Consent Agenda – change order: Street Improvement District 2017-08 Progressive Estimate No. 1. was approved by first motion John and second motion by Bryan; all in favor; motion carried.

The Meeting Minutes from June 26, 2018 was approved by first motion Bryan and second motion by John; all in favor; motion carried.

The Meeting Minutes from July 2, 2018 was approved by first motion John and second motion by Chelsey; all in favor; motion carried.

Jim Dahlman, City Engineer and Brenton Holper, City Administrator had an update on Wall Avenue; Jim and Kory met with Stanley Board, talking about a joint agreement until a permanent solution is in place; discussed annexation, what options can be done for temporary fixes on the road, city does not own road, owns pieces of the road, no decisions were made, just a discussion.

Brenton Holper, City Administration had a discussion on the portfolios for the Council Members, Chelsey will have Park Board, Bean Days, and Economic Development; John will have MetroCOG and Law Enforcement.

Jenna Wilm, HR Consultant and Brenton Holper, City Administrator had a discussion on the Employee Handbook, updated with the Federal and State Regulations along with FMLA, ADA, and Public Records notice. Practices that have been followed have now been written into the employee handbook. The vacation will now start accruing rather than getting a lump sum up front. Can carry vacation over up to 80 hours and vacation and sick are now together. Brenton will work with Dave to see when the PTO change will go into effect. Employee Handbook was approved by first motion John and second motion by Bryan; all in favor; motion carried.

Jim Dahlman, City Engineer and Brenton Holper, City Administrator had a discussion on 76th Avenue Improvements.

Lukas Croaker, City Attorney discussed the Grass Height Ordinance, 2nd Reading, approved by first motion John and second motion by Bryan; all in favor; motion carried.



Lukas Croaker, City Attorney discussed Amendment to City Council Meeting Time Resolution to change from 7pm to 6pm; approved by first motion Bryan and second motion by Chelsey; motion carried.

Lukas Croaker, City Attorney had a discussion on Holmen's Quit Claim Deed.

Jim Dahlman, City Engineer discussed Riverdale Subdivision Sanitary Sewer, met with Riverdale on Tuesday and went over the potential options; no decision was made, just a discussion.

Jim Dahlman, City Engineer discussed update about Improvement District No. 2017-07: Maple Grove and Maple Lane; they will start tomorrow, Tuesday and will be complete mid-August.

Jim Dahlman, City Engineer discussed update about County Road 17 Pedestrian Crossing near Casey's; same contractor as the Maple Grove project, will start tomorrow and will be complete mid-August.

Jim Dahlman, City Engineer discussed update about Improvement District No. 2017-08: Northwood & Southwood Drive, paving complete.

Brenton Holper, City Administration discussed about the 2019 Budget, the Budget will look different from previous years, we are working with AE2S, also we will have updates on Ordinances, additional staff, increase in health insurance, we will start creating reserve funds for certain funds; and many other changes and updates.

Lukas Croaker, City Attorney discussed the Resolution Authorizing the Issuance and Sale of 422,000, Waste Water, Treatment Rev Bond, Series 2018; approved by first motion John and second motion by Bryan; all in favor; motion carried.

Portfolio Reports:

John: No Report

Dave: Absent

Chelsey: No Report

Bryan shared about NDMoves – Fed Highway so the painting did not get done that was planned. Streets Alive will be this Sunday – put on FB and website.

Kory: Diversion update – scheduled meeting with Mahoney. Wall Ave meeting with township was covered by Jim tonight. Community Health needs assessment meeting July 31st will have Sanford, Essentia, Cass County Public Health and they will assess the needs of the public.

Meeting adjourned at 9:05pm; approved by first motion Bryan.



Kory Peterson, Mayor

Vance Kemmer, City Auditor