



Horace City Council Meeting Minutes

The Horace City Council met on **August 6, 2018** at 6pm at City Hall. Those present were, Kory Peterson, Chelsey Johnson, and Bryan Schmidt. Those absent were John Koerselman and Dave Fenelon.

The Pledge of Allegiance was recited.

Mayor Peterson called the meeting to order.

The Regular Agenda was approved with adjustments by first motion Councilmember Schmidt and second motion by Councilmember Johnson; all in favor non-opposed; motion carried.

The Consent Agenda was approved by first motion Councilmember Schmidt and second motion by Councilmember Johnson; all in favor non-opposed; motion carried.

The Meeting Minutes from July 16, 2018 was approved by first motion Councilmember Johnson and second motion by Councilmember Schmidt; all in favor non-opposed; motion carried.

Cass County Sheriff Department Update | Jesse Castle Cass County Deputy Sheriff

Deputy Castle presented the monthly report. Cass County Sheriff's department was present and engaged attendees at the Streets Alive event. The overall turnout was successful.

Vandrovec | Lukas Croaker, City Attorney

The Public Hearing opened at 6:02 pm with public comment provided by Mr. Vandrovec. Mayor Peterson expressed concerns regarding Mr. Vandrovec's responsiveness to the past 5 letters mailed and the lack of follow through from previous discussions. Since the last letter notifying Mr. Vandrovec of the Public Hearing, progress has been made. Mr. Vandrovec would like to build a 60' x 40' building for Mr. Vandrovec to store his vehicles. However, a residential structure must be built prior to a storage building, and the proper permits must be obtained. Public Hearing closed at 6:10 pm.

Mr. Holper recommended an additional 2-week time period to the property owner to address these issues, with conditions to be met during this time. This is due to the progress that has been observed previously. These conditions include all vehicles and trailers must be on approved surfaces and the proper building permits must be obtained prior to the end of work day, August 20, 2018. A motion was made by Councilmember Schmidt to proceed with the recommendation as proposed and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.

2019 Budget | Brenton Holper, City Administrator

Mr. Holper presented the preliminary 2019 Budget. The city is working with the county to keep the mills at 60.8. A motion was made by Councilmember Schmidt to approve the Preliminary 2019 Budget as proposed and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.



Employee Wage Adjustments | Brenton Holper, City Administrator

Mr. Holper proposed a 2.5% Cost of Living Adjustment in lieu of performance evaluations for 2017. A motion was made by Councilmember Schmidt to provide a 2.5% Cost of Living Adjustment as proposed and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.

Bean Days Funding | Brenton Holper, City Administrator

Mr. Holper proposed funding for Bean Days up to \$5,000.00. Councilmember Johnson noted that 50 letters were sent out to area businesses for sponsorship. No response received by August 6, 2018, however, letters were mailed on 8/3/2018. A motion was made by Councilmember Schmidt to provide up to \$5,000 for Bean Days as proposed and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.

Land Dedication Ordinance | Lukas Croaker, City Attorney

The Public Hearing opened at 7:08 pm with no public comments received. The Public Hearing closed at 7:09 pm. The first reading was approved as presented. The motion for approval was made by Councilmember Schmidt and second motion by Councilmember Johnson. All in favor, none opposed, motion carried. Second reading will be next meeting held on August 20, 2018.

Maple Lakes Estates Addition | Lukas Croaker, City Attorney

A request was made from the developer to proceed with the Cancellation of Lis Pendens associated with the Maple Lakes Estates Addition. Motion was made by Councilmember Schmidt to cancel the Lis Pendens and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.

Resolutions Directing Levy of Assessments | Lukas Croaker, City Attorney

Mr. Croaker presented the following levy assessments:

- Street ID No. 2015-3 73rd Paving
- WSS ID No. 2016-2 Arrowwood 2nd
- WSSSt. ID No. 2017-1 Lost River
- SS ID No. 2017-2 SSL

Motion was made by Councilmember Schmidt to accept the resolutions directing levy assessments as proposed and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.

Resolution Receiving Petition for Improvements | Lukas Croaker, City Attorney

Mr. Croaker presented the Resolution Receiving Petition for Improvements for WSSSt. ID No. 2018-3, which was received by the City. Motion was made by Councilmember Schmidt to accept the resolution receiving petition for Improvements for WSSSt. IS No. 2018-3 as proposed and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.

Resolution Awarding Bid and Approving Contract and Contractor's Bond | Lukas Croaker, City Attorney

Mr. Croaker presented WSSSt. ID No. 2018-3 Terra Gardens to the Council for their approval of a resolution awarding bid, approving contract, and Contractor's bond. Mr. Croaker expressed concerns to



the Council in regard to missing the letter of credit, but the proposed approval could be contingent on the City receiving a valid letter of credit.

Mr. Dwyer provided a response as the developer assuring the City that he would have the letter of credit to the City by August 7, 2018.

Mr. Croaker recommended that Resolution Approving the Contractor's Agreement be contingent on the Developer providing a signed improvement district agreement and letter of Credit. Motion was made by Councilmember Schmidt to accept Mr. Croaker's recommendation as proposed and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.

Engineering Project Status | Jim Dahlman, City Engineer

Mr. Dahlman provided an update to the Council on ongoing projects.

Improvement District No. 2017-1 (Lost River) Change Order No. 8 | Jim Dahlman, City Engineer

Mr. Dahlman presented the Change Order No. 8 2017-1 Lost River. This change order is for \$27,035.20 and covers landscaping/drainage work, capping of a water main, providing electricity to three landscaped areas. Motion was made by Councilmember Schmidt to accept Change Order No. 8 2017-1 Lost River as proposed and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.

Improvement District No. 2017-1 (Lost River) Change Order No. 9 | Jim Dahlman, City Engineer

Mr. Dahlman presented the Change Order No. 9 2017-1 Lost River. This change order is for \$152,260.85 and covers a multi-use path, wells, and irrigation for the park and pond area. Motion was made by Councilmember Johnson to accept Change Order No. 9 2017-1 Lost River as proposed and second motion by Councilmember Schmidt. All in favor, none opposed, motion carried.

Improvement District No. 2018-3 (Terra Gardens) Construction Engineering Agreement with Interstate Engineering | Jim Dahlman, City Engineer

Mr. Dahlman presented the Improvement District No 2018-3 Terra Gardens Construction Engineering Agreement with Interstate Engineering. This agreement is for engineering services associated with the construction of Terra Gardens for \$350,000. Motion was made by Councilmember Schmidt to accept the agreement as proposed and second motion by Councilmember Johnson. All in favor, none opposed, motion carried.

General Update | Brenton Holper, City Administrator

Mr. Holper provided an update about recent mosquito spraying and trap count numbers. Trap counts have been high recently and aerial spraying will be done as needed basis.

Comprehensive Plan | Brenton Holper, City Administrator

Mr. Holper provided an update on the development of a Request for Proposals for Comprehensive Plan. No update has been given from MetroCOG but progress should be made within the next month.

Portfolio Reports:

Councilmember Koerselman: Absent



Councilmember Fenelon: Absent

Councilmember Johnson: Bean Days Update, security is still needed for Bean Days.

Councilmember Schmidt: No Report

Mayor Peterson: No Report

Adjourn

A motion was made by Councilmember Schmidt to adjourn the meeting and second motion by Councilmember Johnson. All in favor, none opposed, motion carried. The meeting adjourned at 8:40pm.

Kory Peterson, Mayor

Vance Kemmer, City Auditor