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## Horace City Council Meeting Minutes

The Horace City Council met on **September 4, 2018** at 6pm at City Hall. Those present were, Kory Peterson, John Koerselman, Chelsey Johnson, and Bryan Schmidt. Those absent were Dave Fenelon.

The Pledge of Allegiance was recited.

Mayor Peterson called the meeting to order.

The Regular Agenda was approved by first motion Councilmember Koerselman and second motion by Councilmember Schmidt; all in favor non-opposed; motion carried.

The Consent Agenda was approved with removing Water, Sewer, Storm & Street Improvement District No. 2018-3 (terra Gardens) Progressive Estimate No. 1 by first motion Councilmember Schmidt and second motion by Councilmember Johnson; all in favor non-opposed; motion carried.

The Meeting Minutes from July 16, 2018 was approved by first motion Councilmember Johnson and second motion by Councilmember Schmidt; all in favor non-opposed; motion carried.

There was no Public Comment.

### **Cass County Sheriff Department Update | Jesse Castle Cass County Deputy Sheriff**

Deputy Castle presented the monthly report.

### **Planner Services Agreement | Brenton Holper, City Administrator**

Mr. Holper shared that Interstate Engineering agreed to do the planner services which will be on-call services to the City of Horace until the Community Director position is filled; approved by first motion Councilmember Koerselman and second motion by Councilmember Schmidt; all in favor non-opposed; motion carried.

### **Vandrovec – Transition Plan | Brenton Holper, City Administrator**

Mr. Holper shared that Mr. Vandrovec has made a lot of improvement and it looks a lot better. We will need to have milestones that get achieved, if they do not get achieved there will be code enforcement.

### **Compost Site | Brenton Holper, City Administrator**

Mr. Holper presented the presentation on the Compost Site. The 100-120 ft crushed pad was approved last meeting, and since this project is budgeted for, we should not take out of the Sales Tax Revenue account. The Council agrees to do Phase 1 and then look into the cameras at a later time; approved by first motion Councilmember Schmidt and second motion by Councilmember Koerselman, all in favor non-opposed; motion carried.

### **Visto's Industrial 3rd Addition | Lukas Croaker, City Attorney**

Mr. Croaker handed out the Preliminary Plat for the Public Hearing of Visto's Industrial 3<sup>rd</sup> Division. This development is near drain 27 and Cass Rural has been notified and asked they are ok with the



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preliminary plat as well. Public Hearing opened at 6:35pm; Russ Sahr mentioned on the map that was shared that the blue lines are where the setbacks are along the river. If there are areas that are commercial and/or industrial, what is the process and what needs to be done needs to be looked into. Public Hearing closed at 6:42 pm. With staff recommendations, the Preliminary Plat is approved by first motion Councilmember Koerselman and second motion by Councilmember Johnson; all in favor non-opposed; motion carried.

**Street ID No. 2015-3 – 73<sup>rd</sup> Paving, Hearing confirming assessment list | Lukas Croaker, City Attorney**  
Mr. Croaker presented the assessment list; approved by first motion Councilmember Schmidt and second motion by Councilmember Johnson; all in favor non-opposed; motion carried.

**Water & Sanitary Sewer ID No. 2016-2 – Arrowwood 2nd, Hearing confirming assessment list | Lukas Croaker, City Attorney**

Mr. Croaker presented the assessment list, which this is north of Liberty Lane for Arrowwood 3 to be developed; approved by first motion Councilmember Koerselman and second motion by Councilmember Schmidt; all in favor non-opposed; motion carried.

**ND Leaders White House Conference Recap | Brenton Holper, City Administrator and Kory Peterson, Mayor**

Mr. Holper and Mayor Peterson shared about the Conference they attended in Washington, D.C. This conference brought engagement to local leaders to contact the federal staff when/if they have questions about the state, city, county level. There were key contacts that all states took away from the conference and are able to contact. The states that were present were ND, SD, and WY.

**Water Meter Installation | Brenton Holper, City Administrator & Jim Dahlman, City Engineer**

Mr. Dahlman shared that the water meters have started to be placed, began last week, with approximately 108 water meters installed as of today. The contractor is still having difficulties getting into the homes even though the City mailed out letters to the resident's that are receiving new water meters.

**Community Development Director | Brenton Holper, City Administrator**

Mr. Holper shared there will be interviews held on September 19, 2018; 2 of the 4 withdrew from the position.

**Engineering Project Update | Jim Dahlman, City Engineer**

Mr. Dahlman went through the project list and had Change Order No. 1 Pedestrian Crossing County Road 17; approved by first motion Councilmember Schmidt and second motion by Councilmember Koerselman; all in favor non-opposed; motion carried.

**General Update | Brenton Holper, City Administrator**

Mr. Holper provided a reminder that next meeting is the 2019 Budget coverage and our goal as a City is to keep the mills the same. Many resident's have received their tax estimates. If they have questions call the City Hall and I can go over them with you. Starting in October we will start inviting local legislature to our meetings. We will also be inviting the ND League of City executive director, Blake Crosby.



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**Portfolio Reports:**

Councilmember Koerselman: No report.

Councilmember Fenelon: Absent

Councilmember Johnson: Bean Days Update, we have about 10-15 sponsors, 30 vendors, 2 food trucks, and received a retired radio personnel to MC the parade and DJ.

Councilmember Schmidt: ND Moves would like a meeting to close out the project and share feedback.

Mayor Peterson: Diversion update, there was a comment period with the DNR. We; Bryan, Brenton, and I; will be attending the Annual Meeting for League of Cities in September.

**Adjourn**

A motion was made by Councilmember Schmidt to adjourn the meeting; all in favor non-opposed; motion carried. The meeting adjourned at 7:45pm.

Kory Peterson, Mayor

Vance Kemmer, City Auditor