



Horace City Council Meeting Minutes

The Horace City Council met on **November 19, 2018** at 6pm at City Hall. Those present were Kory Peterson, Chelsey Johnson, Bryan Schmidt, Dave Fenelon, and John Koerselman.

The Pledge of Allegiance was recited.

Mayor Peterson called the meeting to order at 6pm.

The Regular Agenda was approved with addition of 7.A. Sheriff Update by Councilmember Schmidt and second motion by Councilmember Koerselman; all in favor non-opposed; motion carried.

The Consent Agenda was approved by first motion Councilmember Fenelon and second motion by Councilmember Schmidt; all in favor none-opposed; motion carried.

The Meeting Minutes from November 5, 2018 was approved by first motion Councilmember Schmidt and second motion by Councilmember Johnson; all in favor none-opposed; motion carried.

The Special Meeting Minutes from November 13, 2018 was approved by first motion Councilmember Koerselman and second motion by Councilmember Fenelon; all in favor none-opposed; motion carried.

Public Comment: no comments were made.

Sheriff Update | Jesse Jahner, Cass County Sheriff

Mr. Jahner shared an overview of:

- The Sheriff Contract that was sent to the City of Horace.
- He also brought to the City Council's attention that have the deputies get body cameras next year is not expected at this time.
- Jesse Castle will be rotating out of Horace in January 2019 and Ross Krause will be the new replacement deputy assigned to Horace.
- There will be an active shooting training coming soon to Horace and encourages the City Council and staff to attend if possible.

Mr. Jahner also discussed his approach that expects to take when he assumes the role of Cass County Sheriff. He has an open-door policy and that we can expect to see an increase in investigations activities.

2016-2017 Audit Presentation | Paige Carlson and Tracee Buethner, Widmer Roel

Mrs. Carlson and Mrs. Buethner from Widmer Roel provided a presentation on the 2016-2017 Audit. Councilmember Fenelon expressed concerns with the audit and that reoccurring material weaknesses were found. He would like to see these issues resolved before the transition to the Black Mountain Accounting Software.



The Audit will now be sent to the State Auditor's Office in Bismarck for final approval. The next Audit is scheduled to start on May 13, 2019.

Transportation Alternatives Grant Application | Jim Dahlman, City Engineer

Mr. Dahlman shared that the grant along CR-17 from Horace Elementary to 81st Ave. (Brinks Drive) is approved, and that he is coordinating with the appropriate parties when the funds will be available. The individual responsible for working with the City of Horace has retired and the grant was not pursued by another staff member yet.

Mr. Dahlman also provided an update on the grant application status for the CR-17 bike/pedestrian path from 81st Ave. (Brinks Drive) to 76th Ave. This path is expected to connect to other future bike/ped paths along Lakeview Drive and 76th Ave. leading to the new middle school and high school locations.

Street Improvement District No. 2017-8 (Northwood and Southwood Drive) | Jim Dahlman, City Engineer

Mr. Dahlman presented on the Street Improvement District No. 2017-8 Change Order request to extend the working days of this project into the Spring/Summer of 2019. Councilmember Koerselman expressed concerns that there were many working days available for the contractor to complete this work in a timely manner and that the chip seal was being put off until the Maple Grove project could be completed. When the Maple Grove project experienced delays, the contractor should have still completed Northwood and Southwood in a timely manner. Questions about liquidated damages or cost savings to the City were asked.

Mr. Holper offered to meet with the City Engineer and the Contractor to discuss Council's concerns. The Street Improvement District No. 2017-8 (Northwood and Southwood Drive) Change Order discussion was tabled until the December 3rd, 2018 City Council meeting for further discussion.

Sanitary, Storm Sewer & Street Improvement District No. 2019-1 (Lakeview Drive from Cass County 17 to 76th Avenue South) | Jim Dahlman, City Engineer

Mr. Dahlman presented on the Sanitary, Storm Sewer & Street Improvement District No. 2019-1. This item was approved as presented by first motion Councilmember Koerselman and second motion by Councilmember Schmidt. All in favor; none opposed; motion carried.

Snow Removal & Ice Control Policy | Brenton Holper, City Administrator

Mr. Holper provided a brief overview of the intention of the Snow Removal and Ice Control Policy. This policy is like many other policies used by other cities in North Dakota and Minnesota. The draft policy is modeled after the City of Wahpeton's Policy. He also brought to Council's attention that the City has changed its approach for ice control, which will be using a salt and sand combination.

General Update | Brenton Holper, City Administrator

Mr. Holper shared that the start date for the new Community Developer will be January 7, 2019. We are working with the legislators for attending a meeting, possibly as early as December 3, 2018. We will discuss the Special Assessments Districts at the next meeting.

Portfolio Reports:



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- John: No report
 - Dave: No report
 - Chelsey: No report
 - Bryan: No Report
 - Kory:
 - Diversion Update: Mayor Peterson stated there are ongoing conversations with the members of the Diversion Authority.
 - Main Street Listening Session: Mayor Peterson shared there was an excellent turnout for the Session (almost 50 people in attendance) with more discussion in January 2019.

Adjourn

A motion was made by Councilmember Koerselman to adjourn the meeting; all in favor none-opposed; motion carried. The meeting adjourned at 7:55pm.

Kory Peterson, Mayor

Vance Kemmer, City Auditor